

# TRANSFORM YOUNG LIVES

- ♥ Job Role:  
Outreach Coordinator
- ♥ Salary:  
£26,500
- ♥ Reports to:  
Youth and Safeguarding  
Manager
- ♥ This role requires you to  
work evenings and  
weekends.





FREE GYM ACCESS



FREE FRUIT & TOAST



33 DAYS LEAVE PRO RATA  
(INCLUSIVE OF BANK HOLS)



TRAINING AND  
DEVELOPMENT  
OPPORTUNITIES



BIRTHDAY LEAVE



FREE MEMBERSHIP & HOLIDAY  
CLUB FOR YOUR CHILDREN\*

## Lively, fun, 'sick'... these are some of the words our members use to describe Inspire.

Working with young people age 8-19 (25 with additional needs), we transform lives, helping them be the best they can be.

Opening in 2018, we're nearly 5 years old, and in those 5 years, we haven't stopped learning, and we haven't stopped developing. From a global pandemic to the cost of living crisis, we are there for young people when they need us and adapt to their ever-changing needs.

Open 7 days a week when schools are shut, at our most basic, we provide **somewhere to go, something to do, and someone to talk to.** Our 'see it to believe it' facilities give young people access to a range of activities, opens doors to a world of opportunities, and provides the perfect space to develop new relationships with both peers and positive role models.

Through our doors you'll find; a 3G pitch, gym, sports hall, climbing wall, dance studio, music room and much more.

Inspire isn't just be a place to go, it's a place to grow. And that's as much about young people as it our staff team.

There's so many perks to joining our staff team!

Our Culture



Committed



Supported



Ambitious



Present



Inspirational

# THE ROLE

As a vital member of the delivery team, you'll collaborate with the Youth & Safeguarding Manager to efficiently execute both school engagement/intervention and outreach/detached programmes. Your role entails crafting a high-quality, planned, and engaging experience for young people in alignment with Inspire's goals.

As the School & Community Coordinator, you'll take full responsibility for planning, coordinating, delivering, and monitoring/reviewing school engagement and intervention programmes. This involves recruiting youth members and providing activities to support those with educational engagement & employment challenges.

Additionally, you'll oversee the outreach & detached programme, organising engaging activities in the local area, collecting feedback, and reporting to stakeholders. This includes managing the sessional detached youth work team.

Your role extends to planning, managing, and resourcing sessions, events, programmes, and interventions, adhering to the NYA Framework. Collaboration with the Operational Leadership Team ensures a comprehensive team approach to planning and delivery.



# KEY RESPONSIBILITIES

- Plan, manage and deliver an exciting, engaging & adaptable school engagement & intervention programme.
- Plan manage and deliver our outreach and detached programme within the local community.
- Deliver a minimum of 3 evening sessions a week on the detached programme and universal youth work sessions and delivery in 2 schools per week.
- Lead on the monitoring and reporting of numbers, outcomes and impact of the schools, detached & employability programmes.
- Recruit, lead and line manage a team of up to 4 outreach & detached delivery staff
- Assist in the planning, management and delivery of youth work intervention & employment activities as part of our EPIC service. (Engagement, Projects, Intervention Curriculum)
- Deliver intervention projects such as our NEET & Wellbeing programmes in identified schools and in the centre.
- Create and maintain a clear path for young people to engage with Inspire's main youth universal service.
- Support the Youth Zone's promotional plans, working in the community both with partners and directly with young people.



# THE ESSENTIALS

- Proven experience of working with young people in a range of settings
- Ability to manage risk through the development of risk assessments
- Dealing with safeguarding issues withing a multi-agency setting
- Managing a staff team including volunteers
- To have great energy to establish positive relationships with young people, the wider team, and visitors to the Youth Zone
- Work flexibly including 3 evenings per week including weekends.
- Ability to work effectively as part of a team
- Awareness of online safety and age appropriate materials



POSITIVE AND  
ENTHUSIASTIC



PUNCTUAL AND  
RELIABLE



BELIEF IN YOUNG  
PEOPLE



ENHANCED DBS  
CLEARANCE



BE A POSITIVE ROLE MODEL  
TO YOUNG PEOPLE



2022 IN NUMBERS



DEALT WITH 384  
CAUSE FOR  
CONCERNS



OVER 45,000  
VISITS FROM  
YOUNG PEOPLE



DELIVERED  
1,911  
SESSIONS



PROVIDED 4278  
FREE MEALS

## THE DESIRABLES

- Experience of working with children and young people with additional needs
- Experience of monitoring and evaluation processes
- Professional Youth Work qualification

## THE OTHER STUFF

- To apply, send your **CV and cover letter** to [micheal.wilkinson@inspireyouthzone.org](mailto:micheal.wilkinson@inspireyouthzone.org)
- Interviews will be ongoing and applications will close once an offer of employment is made

