**Volunteer**

**Information Pack**

Thank you for your interest in volunteering with us at Inspire Youth Zone

We are looking for a range of people to volunteer in a variety of roles with the Youth Zone.

If you would like to know more about any aspect of the application process or how Inspire works before returning your form, please do not hesitate to contact us.

**T: 07715672610**

## E: michelle.graham@inspireyouthzone.org

All successful applicants will be invited to an interview and will need to complete a DBS disclosure form, provide references and take part in our training/induction process. We look forward to receiving your application very soon.

**About Inspire**

Inspire Youth Zone is in the centre of Chorley and was designed by young people for young people and opens in April 2018 It is an iconic building with state-of-the-art facilities for a wide range of activities for young people aged eight to 19 (25 with additional needs). Inspire is a registered charity, charging only 50p per visit so that young people have somewhere to go, something to do, and someone to talk to.

Inspire aims is to raise young people’s aspirations. All our activities are fully-inclusive, with an army of trained staff and volunteers who are always on hand.

Inspire is a one stop shop for all, meeting all the needs for young people transitioning from childhood to adulthood.

**Inspire Youth Zone helps young people to:**

* Develop self-confidence and self-esteem
* Raise and achieve their aspirations
* Discover the power of positive relationships
* Develop the courage and self-discipline to make positive life decisions
* Help young people make career choices
* Reduce risk taking behaviours

**Why Volunteer?**

***VOLUNTEERING IS FUN!*** You will have a great time by being part of something amazing that really helps young people to broaden their horizons, gain confidence and ultimately, improve their chances in life, along with believing in the next generation and putting something back into the community.

**TRAINING:**

|  |  |
| --- | --- |
| **Mandatory** | **Ad Hoc** |
| **Safeguarding** | **Substance misuse** |
| **Boundaries** | **First Aid** |
| **Health and Safety** | **Coaching qualifications** |
| **Anger Management** | **Conflict resolution** |
| **Introduction to youth zone** |  |
|  |  |

**Time commitment:**

We ask all our volunteers to commit to one session per week (around 3 hours) for a minimum of 6 months. This allows us to effectively plan our work with young people and ensures they have the continuity and stability they deserve and need.

Our volunteer structure is flexible, though we understand that our volunteers have busy lives and may not always be able to commit to one session every single week in the longer term. All volunteers will be supported by the Volunteer and training manager on an ongoing basis, and together with the youth work team we will create a schedule that works for you as a volunteer, for Inspire, and the young people who need stability.

YOUR PERSONAL DATA By signing up as a volunteer you agree to provide the Youth Zone with certain personal information, which we will process in accordance with all applicable data protection laws to:

• provide you with services and carry out administration in relation to your volunteering; • communicate with you about volunteering; and • provide information about volunteering to OnSide Youth Zones (registered charity number 1125893), our suppliers, funders and/or sponsors as required for the purposes of the development, coordination and support of the OnSide Youth Zone network

**Volunteer application form**

WHICH ROLE ARE YOU MOST INTERESTED IN?

**PLACEMENTS**

IF YOU PLAN TO USE YOUR VOLUNTEERING HOURS TOWARDS A COURSE OR PLACEMENT PLEASE PROVIDEDETAILS OF HOW MANY HOURS YOU NEED TO COMPLETE AND THE LENGTH OF THE PLACEMENT. WE ONLY ACCEPT A SMALL NUMBER OF PLACEMENTS PER YEAR.

PLEASE TELL US ABOUT ANY PERSONAL SKILLS OR EXPERIENCE OR ANY QUALIFICATIONS YOU HAVE WHICH ARE RELEVANT TO THE ROLE YOU ARE INTERESTED IN

DO YOU HAVE ANY QUALIFICATIONS OR TRAINING (FORMAL OR INFORMAL) WHICH RELATE TO THE ROLE?

DO YOU HAVE ANY PREVIOUS EXPERIENCE WORKING WITH YOUNG PEOPLE?

NAME: DATE OF BIRTH

ADDRESS: HOME TELEPHONE

 MOBILE:

POST CODE: EMAIL:

**ADDITIONAL INFORMATION**

Do you hold a current driving licence?

If so do you have a D1 endorsement?

Have you at any time been convicted of an offence?

Rehabilitation of Offenders Act 1974

Owing to the nature of the role, the youthwork profession is exempt from the previous provisions of the above Act, therefore applicants are not entitled to withhold information about convictions which for other purposes are ‘spent’ under the provisions of the Act. Inspire has the facility to check for convictions and any information withheld at this stage may affect your application.

**If yes please provide details**

**Availability**

**Please note our young people attend the youth zone between 4pm and 10pm weekdays and 11am and 10pm weekends**

Which days and times are you available?

Do you have any additional needs we need to be aware of?

**REFERENCES**

Please supply the contact details of 2 people who know you well enough to comment. These cannot be related to you in any way.

Referee 1 Referee 2

Name Name

Address Address

Email Email

How does they know you?

 How do they know you?

**Declaration**

I confirm that the information on this form is correct and complete, that misleading information may be sufficient for cancelling agreements. I understand that an Enhanced Disclosure will be sought in the event of a successful application

Signed

Date

**I agree that my sensitive personal information can be processed to provide me with services and carry out administration in relation to volunteering.**

 **Yes NO**

**I agree that my sensitive personal information may be shared with OnSide Youth Zones, suppliers, funders and/or sponsors as required for the purposes of the development, coordination and support of the Youth Zone network. The Youth Zone will ensure that third parties agree to keep this information confidential.**

 **Yes NO**

**YOUR IMAGE I agree that my image (in photos or videos) may be used for marketing and publicity purposes in printed publications, on social media, on the Youth Zone website or elsewhere.**

 **Yes NO**

**Please return to:**

**VOLUNTEER@INSPIREYOUTHZONE.ORG**

**What next?**

**Choose a role**

**Training**

**Informal interview**

**Start**

**DBS**

**References**

**Complete application**