

# TRANSFORM YOUNG LIVES

**Job Role:**

Youth Development  
Coordinator

**Salary:**

£25,500-£28,500

**Reporting to:**

Head of Services

**Hours:**

37.5hrs pw





FREE GYM ACCESS



FREE MEAL ON SESSION



33 DAYS LEAVE PRO RATA  
(INCLUSIVE OF BANK HOLS)



TRAINING AND  
DEVELOPMENT  
OPPORTUNITIES



BIRTHDAY LEAVE



FREE MEMBERSHIP & HOLIDAY  
CLUB FOR YOUR CHILDREN\*

## Lively, fun, 'sick'... these are some of the words our members use to describe Inspire.

Working with young people age 8-19 (25 with additional needs), we transform lives, helping them be the best they can be.

Opening in 2018, we're 7 years old this year, and in those 7 years, we haven't stopped learning, and we haven't stopped developing. From a global pandemic to the cost of living crisis, we are there for young people when they need us and adapt to their ever-changing needs.

Open 7 days a week when schools are shut, at our most basic, we provide **somewhere to go, something to do, and someone to talk to**. Our 'see it to believe it' facilities give young people access to a range of activities, opens doors to a world of opportunities, and provides the perfect space to develop new relationships with both peers and positive role models.

Through our doors you'll find; a 3G pitch, gym, sports hall, climbing wall, dance studio, music room and much more.

Inspire isn't just be a place to go, it's a place to grow. And that's as much about young people as it our staff team.

There's so many perks to joining our staff team!

Our Culture



Committed



Supported



Ambitious



Present



Inspirational

# THE ROLE



As Youth Engagement Coordinator, you will design and deliver a fun, inclusive, and inspiring programme that puts young people at the heart of everything. You'll manage and lead weekly sessions for both junior and senior members, while supporting a youth-led approach that empowers young people to plan and deliver their own activities.

You'll recruit, train, and support a team of senior and junior recreation staff, ensuring high-quality, engaging experiences across all sessions. You'll coordinate youth-led social action projects and manage the Young Leadership Academy helping young people build confidence, develop leadership skills, and shape their future pathways.

## KEY RESPONSIBILITIES



- Lead the planning and delivery of high-quality, engaging junior and senior recreation sessions that are fun, inclusive, and responsive to the needs and interests of young people.
- Deliver two high-energy sessions each week for senior members and one weekly session for junior members.
- Manage Recreation Staff Team
- Recruit, train, line manage, and support a team of sessional, junior, and senior recreation staff—providing clear leadership, regular supervision, and opportunities for professional development.
- Support young people to share their ideas, plan, and lead recreational activities—ensuring their voices are central to shaping the programme.
- Coordinate Social Action Projects
- Empower young people to take action on issues that matter to them by overseeing the planning and delivery of meaningful, youth-led social action projects.
- Manage the Young Leadership Academy
- Lead the delivery of a structured leadership development programme, supporting young people to build skills, confidence, and pathways into volunteering, employment, or further training.
- Champion Youth Voice and Engagement
- Promote inclusive participation and ensure young people are actively involved in shaping their experiences across all aspects of the programme.

# KNOWLEDGE AND EXPERIENCE

- Proven experience running high-energy, engaging youth sessions for different age groups aged 7-19 years (up to 25 with SEN)
- Ability to design and run fun recreation sessions that young people enjoy and learn from.
- Understanding of the challenges faced by young people and the ability to respond creatively to their needs
- Understand how to support young people to grow in confidence and take on leadership roles.
- Knowledge of how to get young people involved in planning and leading activities.
- Practical experience in delivering hands-on, project-based learning activities.
- Knowledge of how to support young people to take action on things they care about in their community.
- Familiarity with safeguarding and health and safety requirements in a youth work setting.
- Experience in planning, monitoring, and reporting on programme impact and outcomes, including producing detailed impact stories.



POSITIVE AND  
ENTHUSIASTIC



PUNCTUAL AND  
RELIABLE



BELIEF IN YOUNG  
PEOPLE



ENHANCED DBS  
CLEARANCE



BE A POSITIVE ROLE MODEL  
TO YOUNG PEOPLE





# 2024 IN NUMBERS



DEALT WITH 433  
CAUSE FOR  
CONCERNS



OVER 54,000  
VISITS FROM  
YOUNG PEOPLE



DELIVERED  
12,534  
ACTIVITIES



PROVIDED  
9,522  
FREE MEALS

## ADDITIONAL REQUIREMENTS

- This role involves regular evening and weekend working, including a 3-night-a-week rota for evening delivery.

## THE OTHER STUFF

- You will be required to work 37.5 hours per week for this role
- To apply, send your CV and cover letter to [ilona.ramm@inspireyouthzone.org](mailto:ilona.ramm@inspireyouthzone.org)
- This is a rolling vacancy and applications will close when the role has been filled.

